



The Crossing Backpackers  
**Booking Contract**

Host: The Crossing Backpackers  
 Erua Road East  
 State Highway 4  
 P.O. Box 63  
 National Park Village  
 Ruapehu  
 Ph. (07) 8922 894

Contact Person: Leanne Nielsen  
 email: office@thecrossingbackpackers.co.nz

Date Issued:

Guest:

Contact Person:  
 Position:  
 DD Ph:  
 Email:

Ph:  
 Fax:

1.) The purpose of this contract is to provide "The Guest" a guarantee of accommodation and catering for "The Guests" elected dates and numbers, and in return "The Guest" guarantees their custom. The information requested and given in this contract ensures the best quality products and service are available to "The Guest" within "The Hosts" means.

2.) Please advise your first and second choice of dates. Availability will be advised upon receipt of this document. Please note if none of the elected dates are available this contract will not become effective.

First Choice: Arrival Date: \_\_\_/\_\_\_/\_\_\_ Departure Date: \_\_\_/\_\_\_/\_\_\_

Second Choice: Arrival Date: \_\_\_/\_\_\_/\_\_\_ Departure Date: \_\_\_/\_\_\_/\_\_\_

3.) Please advise a minimum number of persons to attend. **This will be your minimum booking and billing number. This number may be adjusted up but not down.** After the date 1 calendar month prior to arrival the booking number can only be increased further upon approval of "The Host" and no later than one week prior to arrival.

Minimum group number \_\_\_\_\_

Average age of group \_\_\_\_\_yrs

If you are travelling by Chartered Bus, to meet standard protocols the bus drivers will be allocated private quarters away from student accommodation and facilities, these quarters will be the best accommodation available at that date, e.g. Family Unit.

Number of Chartered Bus Drivers attending: \_\_\_\_\_

4.) **A 50% (of the booking total) non-refundable deposit is to be paid no later than one calendar month prior to arrival date.**

- 5.) **The remaining balance of the account must be paid on or before arrival.** Any additional meals or on site activities must be paid before departure.
- 6.) Any charges incurred for cleaning, loss of lodge property, damages (eg graffiti) or false fire alarms (eg alarm tampering) will be charged to “The Guest” and payable within 7 days of date of invoice.
- 7.) All cancellations will result in the forfeit of the 50% deposit (of the booking total) or a 50% cancellation fee (of the booking total) to be charged to “The Guest” and payable One Calendar Month prior to booked arrival date, or within 7 days of cancellation, whichever date occurs first.
- 8.) Any unpaid balance after 14 days overdue from due date as per this Booking Contract, will incur a penalty of 20%pa and will be applied from the due date as per this Booking Contract onwards. This applies to Un-paid Balances, Cancellation Fees and Additional Charges as per the stated terms. In addition, after 3 months any unpaid invoices will be passed on for debt collection, all costs relating to debt recovery will be payable by “The Guest” including legal fees.
- 9.) Special Conditions: (see appendix pg 3, please indicate your chosen options)

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*The Crossing Backpackers as an accommodation provider offers no guarantees as to the availability of the activities in the area or suitability of conditions for those activities for the duration of your booking and therefore cannot be held responsible or liable in any way.*

**As representatives of “The Guest” with financial authority we have read, understood and accepted the above terms and it is our intent to make a confirmed booking with “The Host” in accordance with those terms.**

**Principal**                      Signed \_\_\_\_\_  
Name                              \_\_\_\_\_  
Date                              \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**Chairman**                      Signed \_\_\_\_\_  
**Board of Trustees**            Name                              \_\_\_\_\_  
Date                              \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**Teacher in Charge**        Signed \_\_\_\_\_  
Name                              \_\_\_\_\_  
Date                              \_\_\_\_ / \_\_\_\_ / \_\_\_\_

***Please provide a copy of this document to your finance department so they are aware of our terms to ensure payments are arranged on time.***